



## Fact Sheet

### Buying the freehold of your house

#### How do I find out about my present lease?

When you first bought your house, your solicitor should have informed you if the purchase was on a leasehold or freehold basis. If you are unsure, you should get in touch with them or call our Property Service Team on 01462 476007. If you are under a lease with us and require a copy, we can provide one for £40.00.

#### Can I buy my freehold?

Once you know the details of your lease, this may give you the right to buy the freehold of your house.

You will need to take independent advice to find out if you qualify under the terms of the Leasehold Reform Act 1967. The following organisations offer impartial free information: [www.lease-advice.org](http://www.lease-advice.org) and [www.alep.org.uk](http://www.alep.org.uk)

Your solicitor will also be able to offer legal advice.

#### What will my freehold cost?

You will need to seek your own valuation advice as to the likely cost of buying your freehold. We are unable to recommend a valuation surveyor, however you may find the RICS (Royal Institute of Chartered Surveyors) 'find a surveyor' link useful:

[www.ricsfirms.com/search](http://www.ricsfirms.com/search)

Tel: +44 (0)24 7686 8555

In addition to any premium payable, there will be costs payable to the Heritage Foundation and, if applicable, premium and costs to your intermediate head lessee. The Heritage Foundation current costs are:

- Legal costs in the region of £400.00 plus vat
- External survey/new plan £310.00
- Valuations on leases with over 150 years unexpired - £75.00 plus vat
- Valuation on leases with 90-150 years unexpired - £250.00 plus vat
- Valuation on leases with less than 90 years unexpired - £450.00 plus vat

We instruct a RICS Registered Valuer (Sheridan's of Shefford) to carry out valuations on our behalf.

## **How do I start the process of buying my freehold?**

When you have the appropriate legal and valuation advice, you must serve a formal Notice of Leaseholders Claim; your solicitor will be able to complete this form for you and arrange for it to be served on the correct parties. Once this is received, the Heritage Foundation will obtain its own valuation advice and your notice will be checked by our solicitors. Assuming all is in order and your claim meets the qualifying criteria, our solicitor will serve a counter-notice to accept the claim. We will then be in touch to see if we can agree the premium payable to the Heritage Foundation. If any other landlords are involved, they will contact you separately.

We hope the above information is of use, however, if you have any queries please do not hesitate to contact the Heritage Foundation's Property Service Team on:

Telephone: 01462 476007

Email: [Assist@letchworth.com](mailto:Assist@letchworth.com)

Post: Foundation House, Ickniel Way, Letchworth Garden City SG6 1GD