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| The Heritage Grants scheme allows homeowners to apply for grant funding to support the cost of delivering high quality external changes to their home. The scheme reflects our commitment to preserve the character of Letchworth Garden City. Please use the boxes to indicate the grant that you are applying for.  |
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| Designed to enhance the street scene, the following grants are available for all homes within the Scheme of Management and across all Character Areas. The level of grant funding available will vary based on the proposed works, details of maximum grant awards are detailed below: |
| * Front hardstanding removal – including the reinstatement of front greenery in accordance with an approved scheme. Maximum grant available £500 up to 50% of the cost of works.
 | * Doors, windows and garage doors visible from the public place replaced with original materials and detailing. Maximum grant available £1,000 up to 30% of the cost of works.
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| * Reinstatement of trees (in accordance with an approved planting scheme). Maximum grant available £100 up to 50% of the cost of works.
 | * Re-rendering or painting of elevations visible from the public place, which do not presently conform with the original appearance. Maximum grant available £500 up to 25% of the cost of works.
 |
| Two quotations will be required as part of these applications unless your application is seeking a grant of £500 or less when one quote is required. |
| **Heritage Character Area** |
| These grants are only available for homes in the Heritage Character Area.  |
| * Windows and doors. Maximum grant available £1,000 up to 50% of the cost of works.
 | * Chimneys. Maximum grant available £1,000 up to 50% of the cost of works.
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| * Roof tiles and thatching. Maximum grant available £1,000 up to 50% of the cost of works.
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| Two quotations will be required for these grant applications. |
| **Assessment Criteria & Decisions** |
| Each grant application will be assessed by the Heritage Advisory Team. An application cannot be considered if the requisite approvals from the Heritage Foundation and North Hertfordshire District Council are not in place. The team will consider the impact of the proposed changes and how they may enhance the property. They will then prepare a short report for the Grants Committee. The Committee will not consider an application if works have already commenced. To assist you we have standard specification details for the roof tiles, windows and doors. These are available from the Heritage Advisory Team or [www.letchworth.com/heritage-foundation/grants/heritagegrants](http://www.letchworth.com/heritage-foundation/grants/heritagegrants)Please note that we receive a large number of Heritage Grant applications and we cannot guarantee that all of these will lead to the award of a grant. If you have any questions or would like to discuss Heritage Grants, please contact the Heritage Advisory Team on **home@letchworth.com** or **01462 476017****Application for a Heritage Grant – If you would like free guidance or advice from the Heritage Advisory Team, or need any further information, please contact us on 01462 476017.** Please complete an application form for each individual grant application.  |
| **Address of Property to which the application relates:** |
| Postcode: |
| **Description of proposed works (this needs to cover all external works):** |
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| **Name and Correspondence address of applicant: (if different to the above)** |
| Name: Address:Postcode: |
| Telephone: | Mobile: |
| Email:*All grants of £1,000 or more are published within out Annual Report and Accounts.*  |
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| **Applications**  |
| To support your application and speed up the review process please include the following items with your application:  |
|  Quotations detailing the costs of the proposed works | A marked up photograph of your home identifying the changes you wish to be considered or grant  |
| Details/specifications of the proposed works | Any other information that you would like to be put forward to the Grants Committee (supporting statement) |
| Grants will only be awarded for works which have approval under the Scheme of Management, however grant applications and applications for consent can be submitted at the same time. Grants will not be awarded for works in progress or completed.  |
| **Quotation Details** |
|  Small GrantTwo quotations will be required as part of these applications unless your application is seeking a grant of £500 or less, when only the quote is required.  |
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|  | CONTRACTOR NAME | TOTAL QUOTATION COST | VAT INCLUSIVE Y/N |
| QUOTE 1 |  |  |  |
| QUOTE 2 |  |  |  |
| TOTAL GRANT AMOUNT REQUESTED |  |  |

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| Signed:Dated:Please return to: The Heritage Advisory Team, Letchworth Garden City Heritage Foundation, Heritage Advisory Centre, 43 Station Road, Letchworth Garden City, Hertfordshire, SG6 3BQ*Published December 2015* |