

Summary of Board of Trustees 12 June 2018

In attendance were:

Colin Chatfield (Chairman)

William Armitage

Pam Burn

Ian Cotterill

Terry Hone

Lynda Needham

Kevin Jones

Robert Riggall

Trevor Saunders

Michael Underwood

Graham Fisher (Chief Executive)

Jas Kaur (Company Secretary)

Mark Coles (Head of Property)

Alastair Stewart (Head of Charitable Service Development)

David Ames (Head of Strategic Planning and Development)

Apologies were received from Matt Peak.

The following items were discussed, noted and/or agreed:

1 – Matters Arising

Area around Colonnade sculptures

The Board were advised that the insurance around cars parked in this area was up to date and therefore the Foundation would not continue to investigate the issue. The Board were advised however that there was now a new traffic regulation order in place in the town to discourage unethical parking going forward.

Town Centre Outdoor Dining

The Board discussed the number of café's and public houses that have starting to offer outdoor dining in the town centre, often spreading far into public pathways. The Board were advised that the Foundation were unable to enforce rules to stop tenants using pathway space, but that Herts Highway Authority would be able to if they receive a complaint.

Howard Cottage Association

The Board were updated that following a request at the previous meetings that Howard Cottage and Settle (previously North Herts Homes) would be invited to a meeting later in the year to discuss their work.

2 – Declarations of Interest

None

The Board NOTED the update.

3 – Garden City Events

The Board was updated about recent events organised by the Heritage Foundation and the associated press coverage.

The Board NOTED the update.

4 – Board Planner

The Board noted the planner, which provides details of proposed papers for discussion.

The Board NOTED the update.

5 – Health and Safety Report

An update was given about Health and Safety matters that had arisen during the period of May 2018. Six incidents were reported during that time.

The Board NOTED the report.

6 – Grants Committee

The Board was provided with the minutes from the Grants Committee meeting from 13 April 2018. The Board noted the decisions of the committee, where grants totalling £11,015 were awarded.

The Board NOTED the report.

7 – Any Other Business

Broadway Theatre

The Board were updated that a review had started looking at the snagging items that needed to be actioned at the theatre, as well as any other works that may be required.

Orchard

The Board were advised that the Orchard was looking untidy and it was agreed that the Foundation would look into this and rectify any areas of concern.

Petition to close Leys Avenue

The Board were updated that Herts County Council had received a petition from residents to close access to Leys Avenue to vehicles from Friday night to Sunday night. The Board were advised that the Foundation would investigate this petition further.

General Governor Vacancies

The Board were advised that there were two new General Governor vacancies following the resignations from David Roberts and Tilini Sharland.