

**Advisory Management Committee
Notes of the Meeting Held at The Spirella Building on 7th March 2019**

Committee Members
in attendance - [REDACTED] (Chair)
[REDACTED]
[REDACTED]
[REDACTED]

Others in attendance - [REDACTED]
[REDACTED]

Apologies - None

MINUTES OF THE ADVISORY MANAGEMENT COMMITTEE OF 7th March 2019

1. Minutes of the last meeting

1.1 The minutes of the last meeting, held on Thursday 10th January 2019 were agreed by those in attendance and will be signed by the Chair of that meeting, [REDACTED] (KT).

2. Election of Chair

2.1 The Committee agreed that [REDACTED] (AC) would be the Chair of the meeting. AC confirmed that he will be able to attend the Householder Applications Committee (HAC) meeting to be held on Friday 26th April 2019.

2.2 CP advised that a new Chair of the Heritage Foundation has been appointed.

3. Matters Arising

3.1 [REDACTED]
[REDACTED]
[REDACTED]

3.2 Claire Pudney (CP) provided an update on the January AMC cases that were referred to February HAC:

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]
[REDACTED]

[REDACTED]
[REDACTED]

3.3 Design Principles

CP advised that the team are currently reviewing a contemporary designed proposal. CP advised that the proposed designs shall be shared with AMC, and their comments welcomed. [REDACTED]

3.4 Design Competition

CP advised that the four shortlisted Estate plans shall be exhibited within the Discover Letchworth space; these shall also be shared with AMC.

4. Declarations of Interest

4.1 [REDACTED]

5. [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

6. [REDACTED]

6.1 [REDACTED]

6.2 [REDACTED]

- 6.3 [REDACTED]
[REDACTED]
- 6.4 [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
- 6.5 [REDACTED]
[REDACTED]
[REDACTED]
- 6.6 [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
- 6.7 [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

7. 111 Norton Way South – Ground floor rear extension

- 7.1 CP explained the scheme to the Committee.
- 7.2 CP advised that the property is not a HOSI due to its Commercial link.
- 7.3 CP confirmed that the applicant has been advised that the Heritage Foundation does not accept SupaLite tiled roofing systems. CP advised that a parapet or lead roof was recommended as an alternative.
- 7.4 CP advised that the proposed extension is acceptable; however, the roof pitch is as it is, not consistent with the roof pitch of the host property.
- 7.5 CP advised that the gables are a very strong feature of the host property.
- 7.6 CP advised that the precedents which the applicant has provided only emphasise the team's concerns.
- 7.7 CP advised that the proposal has a detrimental impact on the overall building.
- 7.8 It was noted that the applicant has already paid a deposit to the contractor.
- 7.9 The Committee raised concerns as to how the materials may weather.

8.9 [Redacted]

8.10 [Redacted]

8.11 [Redacted]

8.12 [Redacted]

8.13 [Redacted]

8.14 [Redacted]

9. Any Other Business

9.1 None

10. Date of next meetings

10.1 9th May
11th July
5th September
7th November

The meeting closed.

Signed:

Date: