

LETCWORTH GARDEN CITY HERITAGE FOUNDATION

(Registered Society under the Co-operative and Community Benefit Societies Act 2014.
Registered Society includes a Community Benefit Society)

PARTS I, II AND III MINUTES OF THE 298th BOARD OF TRUSTEES MEETING HELD ON 8th SEPTEMBER 2020 BY TELEPHONE CONFERENCING DUE TO THE COVID-19 PANDEMIC

Present	PAM BURN (Chair)	PB
	TREVOR SAUNDERS (Vice Chairman)	TS
	HELEN OLIVER	HO
	ROBERT RIGGALL	RR
	ROGER MCINTYRE-BROWN	RMB
	SIMON FRANKLIN	SF
	TERRY HONE	TH
	CHRIS PATTISON	CP
In attendance:	Graham Fisher (Chief Executive)	GF
	Matt Peak (Executive Director – Finance)	MP
	David Ames (Executive Director – Stewardship and Development) Part of the meeting	DA
	Mark Coles (Executive Director – Property)	MC
	Stuart Sapsford (Executive Director – Communities, Culture and Heritage)	SS
	Jo Walker (Governance Support Executive)	JW

APOLOGIES, MEMBERSHIP & QUORUM

The Chairman reported that notice of the Meeting had been given in accordance with the Rules of the Foundation and that a quorum was present.

Apologies were received from Kevin Jones and Gary Mallett.

MINUTES

Minutes of the 297th meeting held on 1st July 2020 were approved and signed by the Chairman as a true record.

DECLARATIONS OF INTEREST

Received from Chris Pattison for the Foundation House Development

EXECUTIVE DIRECTOR – COMMUNITIES, CULTURE AND HERITAGE

Closure of Services

Sadly, the closing of previously identified services had been completed, although the limited reopening of Standalone Farm had been very successful. Currently awaiting the result of the Cultural Recovery Fund application for the gallery and museum services.

Grants

A total of £55,000 has been paid to various organisations in Covid-related grants

PAPERS TO NOTE

Household Applications Committee

The following applications were considered at the HAC.
Lytton Avenue, Ground floor rear extension – Approved.
Lytton Avenue, Business licence – Granted.
Longmead, Business licence – Granted.
Wilbury Road, Ground floor side extension – Refused.

There has been a total of 676 applications so far this year.

DATE OF NEXT MEETING

24th November 2020