

LETCHWORTH GARDEN CITY HERITAGE FOUNDATION

(Registered Society under the Co-operative and Community Benefit Societies Act 2014.

Registered Society includes a Community Benefit Society)

SUMMARY of MINUTES OF THE 303rd BOARD OF TRUSTEES MEETING HELD ON 14th SEPTEMBER 2021 BY TELEPHONE CONFERENCING DUE TO THE COVID-19 PANDEMIC

Present	PAM BURN (Chair)	PB
	GARETH HAWKINS	GH
	CHRIS PATTISON	CP
	KEVIN JONES	KJ
	ROBERT RIGGALL	RR
	SIMON FRANKLIN	SF
	TERRY HONE	TH
In attendance:	Graham Fisher (Chief Executive)	GF
	Matt Peak (Executive Director – Finance)	MP
	David Ames (Executive Director – Stewardship and Development)	DA
	Mark Coles (Executive Director – Property)	MC
	Stuart Sapsford (Executive Director – Communities, Culture and Heritage)	SS
	Jo Walker (Governance Support Executive)	JW

APOLOGIES, MEMBERSHIP, QUORUM, MINUTES and MATTERS ARISING

The Chairman reported that notice of the Meeting had been given in accordance with the Rules of the Foundation and that a quorum was present.

Apologies were received from Trevor Saunders and Roger McIntyre-Brown

There were no matters arising.

CEO's REPORT

The former Ernest Gardner Treatment Centre is now being used by the Garden House Hospice. The name of the building is being retained.

The Trustees ratified a grant of £50,000 to continue the families project being run on the Jackmans Estate in conjunction with Garden City Academy.

COMMUNITIES, CULTURE AND HERITAGE

Standalone Farm

Standalone Farm is still very popular, welcoming 51k visitors since reopening 4½ months ago. The outdoor cinema was very popular.

Planning to make a number of improvements over the next year or so including:

- Car park – allowing all weather parking.
- Access footpath – enabling safer buggy and wheelchair access.
- Polytunnel – allowing events to take place in wet and colder conditions.
- Play equipment – developing plans to phase 1 of an agreed development plan.
- Barn reconfiguration – developing plans for future use.

Broadway Cinema

The Cinema has seen slower audience numbers returning, with c65% of 2019 visitor numbers. It's hoped the return of event cinema will help to increase these numbers. Two significant recognitions have been received:

- ◆ Muddy Stilettoes award for the best arts venue in Hertfordshire.
- ◆ Time Out magazine considered the cinema the 31st best cinema in the UK.

A grant of £25k has been received from the Peter Sowerby Foundation for the Arts, Culture and Heritage programme.

Arts and Museum

In 2022 we hope to have developed an exhibition and project programme which will be delivered via in-venue, digital, outreach and outdoor programmes. We're working with Acorns children's project to deliver summer holiday activities in 2022.

The family arts have proved very popular, as has the pop-up museum exhibitions. There have been a significant range of exhibitions and activities including:

- ❖ Makers fair – delivered in the arcade at the end of July, with over 1,000 people visiting
- ❖ Correspondence – a collaboration with other galleries, allowing artists to share work and audiences to engage with art from a range of galleries
- ❖ Residency – Eleanor Breeze undertook our first residency and is currently exhibiting in the main gallery
- ❖ Open Curators choice – We had three artists exhibiting in July and August in the main gallery

HF are currently working on an Equalities, Diversity and Inclusion strategy.

PAPERS TO NOTE

Commercial Property Transactions

11 Commercial Property leases were reported as granted/renewed.

Householder Applications Committee

There were 4 applications approved and 2 refused during June and July.

A total of 615 residential applications submitted and 226 requests for pre-application advice up to the end of May 2021, running total 841. These totals are consistently higher than the numbers for 2019 (706 for the full year) and 2020 (762 for the full year).

- Fouracres, front hardstanding (retrospective), refused.
- Lytton Avenue, rear extension, refused.
- Souberie Avenue, guttering, approved.
- Longmead, outbuilding, approved
- Cloisters Road, garden room, approved,
- Woolston Avenue, side extension, first floor front extension, part garage conversion, part approved, part refused.
- Parker Close rear extension, approved.
- Haselfoot, rear extension, approved.
- Meadow Way, replacement front door, approved.

Grants Committee

Grants were awarded in July totalling £21,744

- Garden City Eagles, New Stand, £5,000
- Let's Make Lunch, Summer holiday Activities, £2,000
- Made with Clay, Kiln and Community Events, £3,264
- Open Art Box, Dementia Sufferers and Carers Arts Workshops, £6,480
- Red Kite, Rape and Sexual Assault Helpline and Peer Group £2,000
- Young Arcadians, Theatre Production 2022, £3,000.

So far in 2021 the Heritage Foundation has awarded £74,152 to Letchworth organisations.

NEXT MEETING 23rd November 2021